

Enterprise Portal Registration & pre-login Functionalities

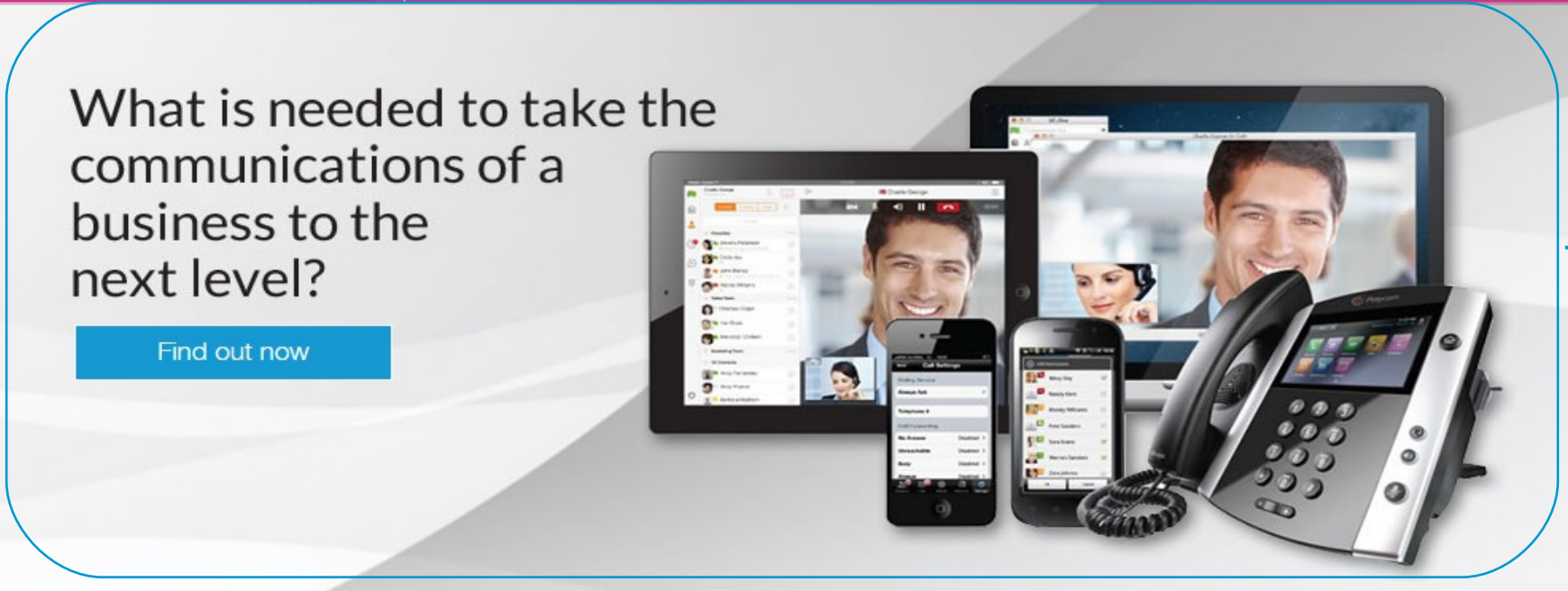
Enterprise Portal Functionalities



Access to Customer Portal Login/Registration

Enterprise Government Small Medium Business Residential Wholesale About Us Events Our Network

Top Navigation



Rotating Banner Info

Admin Super User Registration



- Customers can do self registration on Customer Portal.
- They should be knowing their Customer Reference Number (CRN).
- After entering CRN, they have to fill details in Portal like Username, Name, Surname & Mobile Number.
- Customer's Email Address which has been provided during first interaction with Liquid Telecom will be auto populated from system.
- After creation of Admin Super User, a registration link will be sent to Email address mentioned in form.
- Customers are required to follow the instructions mentioned in the mail to complete Registration Process for Admin Super User.

Admin Super User Registration



- User visits Enterprise Website (<https://www.liquidtelecom.co.za/>) and clicks on My Account → Enterprise Registration link and enters Company Reference Number.

The screenshot shows the top navigation bar of the Liquid Telecom website. The logo is on the left. The navigation menu includes: Home | My Account ▾ | Support ▾ | Contact ▾ | Careers. Below this, there are links for Login | Enterprise Registration (which is highlighted with a blue arrow pointing up). A secondary menu below that includes: Enterprise | Government | Small Medium Business | Residential | Wholesale | About Us | Events | Our Network. A pink banner at the bottom of the navigation area contains the phone number 0801 111 636, a phone icon, and the email address EnterpriseService@liquidtelecom.co.za. The main content area features a background image of two business professionals and a text block that reads: "What happens when your business growth is causing stress on your connectivity and threatening your service? Harambee turned to a service provider with flexible connectivity solutions." A blue button labeled "Read their Story" is positioned at the bottom left of the text block.

Admin Super User Registration

- User enters Company Reference Number and clicks on “Submit”.

Please ensure all fields are completed.

Please enter your Customer Reference Number:

Customer Reference Number:

GSM00000070

Submit

Your Customer Reference Number (CRN) can be found on your Invoice.


Admin Super User Registration

- User enters Username and press “Check Availability” option to confirm that entered Username is available for registration.

Please ensure all fields are completed.

Please fill in your details below:

Username:

[Check Availability](#) 

Name:

Surname:

Email:

Admin Super User Registration

- User fills mandatory details and clicks Next button.

Please ensure all fields are completed

Please fill in your details below:

Username: [Check Availability](#) ⓘ

Name:

Surname:

Email:

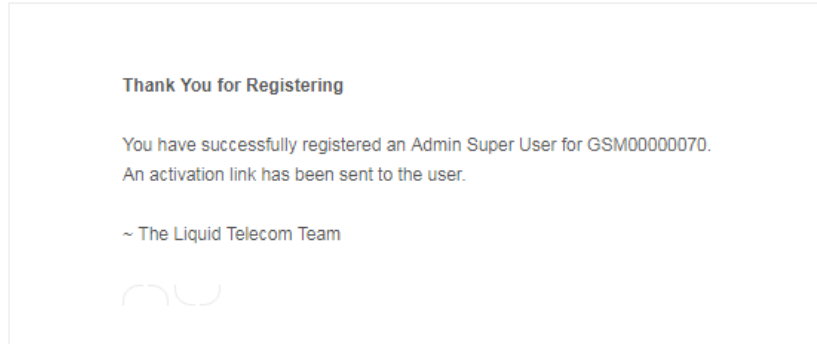
Mobile Number: + -
(eg: 27) (eg: 821234567)

Customer Reference Number:

Admin Super User Registration



- On submission, user will get Email notification of Activation link.



Dear Kapil,

Please click on the below link to activate your account.

[Activation Link](#)

For any queries/information, please call us on 080 1111 636 (South Africa Only)

Direct: + (27 11) 585 0652.

Assuring best of our services at all times.

Regards,

~ **The Liquid Telecom Team**

Admin Super User Registration

- User needs to click the link provided in e-mail and set Password and Security Questions.

please ensure all fields are completed

Username

Password ⓘ

Confirm Password

Security Questions

Question 1

Question 2

Question 3

Admin Super User Registration

- On successful submission of Password and Security Questions-answers, user can login to Portal.

Congratulations!!!

Password is created successfully. Now you can [login](#) using your new password.

~ The Neotel Team

Enterprise User Creation



- Prerequisite : Admin Super User must be created for Customer Reference Number.
 - User visits Website (<https://www.liquidtelecom.co.za/>) and clicks on My Account → Enterprise Registration link and enters Company Reference Number.

The screenshot shows the top navigation bar of the Liquid Telecom website. The logo is on the left. The navigation menu includes: Home | My Account | Support | Contact | Careers. Below this, there are links for Login and Enterprise Registration, with a blue arrow pointing to Enterprise Registration. A secondary menu below that lists: Enterprise | Government | Small Medium Business | Residential | Wholesale | About Us | Events | Our Network. A pink banner at the bottom of the navigation area contains the phone number 0801 111 636, a phone icon, and the email address EnterpriseService@liquidtelecom.co.za. The main content area features a background image of two business professionals, a man and a woman, with the woman in the foreground smiling. Text on the page asks: "What happens when your business growth is causing stress on your connectivity and threatening your service?" and mentions "Harambee turned to a service provider with flexible connectivity solutions". A blue button labeled "Read their Story" is positioned at the bottom left of the main content area.

Enterprise User Creation

- User Enters Company Reference Number and clicks on “Submit”.

Please ensure all fields are completed.

Please enter your Customer Reference Number:

Customer Reference Number:

GSM00000070

Submit

Your Customer Reference Number (CRN) can be found on your Invoice.


Enterprise User Creation

- User fills mandatory details and clicks Next button.

Please ensure all fields are completed.

Please fill in your details below:

Username:

Check Availability 

Name:

Surname:

Email:

Mobile Number: + -
(eg: 27) (eg: 821234567)

Customer Reference Number:

Enterprise User Creation



- On Next page user selects his profile role and sets answers for security questions.

Please fill in your details below:

Account Numbers	Super User	Billing User	Provisioning User	Assurance User
Select/Deselect All	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C000029783	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C000036533	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C000038052	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C000040335	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C000054487	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E000002173	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E000002197	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E000002994	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Security Questions

Question 1

Question 2

Question 3

Back

Submit

Enterprise User Creation



- On submission, request will be sent to Super Admin for approval.

Thank You for Registering

Hi **Swathi**,

Your request has been successfully sent to your Super Admin User for approval.

Super Admin User details:

(User Name: PAdmin

Email: Kapil.Badlani@liquidtelecom.co.za)

Please contact your Super Admin user to get your registration request approved. Once your request is approved; you will receive activation link to activate your account.

~ The Liquid Telecom Team

Enterprise User Creation



- Mail Notification to User after Super Admin approves the request.

Dear Kapil,

A new user request for user name 'LAdmin' (email : Swathi.Pantula@liquidtelecom.co.za) is pending for your approval. Please login to your account to approve them.

Please refer to the attached document to approve the user request.

For any queries/information, please call us on 080 1111 636 (South Africa Only)
Direct: + (27 11) 585 0652.

Assuring best of our services at all times.

Regards,

~ **The Liquid Telecom Team**

Enterprise User Creation

- Super Admin gets a mail notification for approving new user request.
- Super Admin goes to My Task List under User Management to check user requests and can either approve or reject.

[Claim](#) [Release](#) [Back](#)

Title	Requested By	Email Address	Account Number	Role Requested	Owner	Claimed Date	Status	Modification Date
<input checked="" type="checkbox"/> Request For Registration	LAdmin	Swathi.Pantula@liquidtelecom.co.za	C000036533	Super user			Open	2017-07-12

Enterprise User Creation

- Once claimed Super Admin can approve or reject.

Home > Self Service Portal > User Management > [My Task List](#)

Username	: LAdmin
Name	: Swathi
Surname	: Pantula
Email	: Swathi.Pantula@liquidtelecom.co.za
Telephone Number	:
Country Code-Mobile	: 279876543210
Fax Number	:
Customer Reference Number	: GSM00000070
Account number	: C000036533
User Role	: Super user

Approve

Reject

Unclaim

Back

Enterprise User Creation

- Once Super Admin approves the task, successful message will be displayed on the screen.

Home > Self Service Portal > User Management > [My Task List](#)

The task has been approved successfully.

[Go to Task List](#)

Enterprise User Creation

➤ User needs to click the link provided in mail and sets password.

➤ Once password is set by user, they can login into the Portal.

Create Password

*Mandatory Fields

Username	LAdmin
Password *	<input type="password"/>
Confirm Password *	<input type="password"/>
	<input type="submit" value="Submit"/>

Congratulations!!!

Your account will be activated in 30 minutes.
You can login using your new password by clicking on My Account on top menu of the page.

- The Liquid Telecom Team

Enterprise User Login



- For login to Portal, user opens website (<https://www.liquidtelecom.co.za/>) and clicks on My Account → Login link and enters Username and Password.

A screenshot of the Liquid Telecom login form. It features two input fields: "Username" with the text "PAdmin" and "Password" with masked characters ".....". Below the input fields are two links: "Forgot Password" and "Forgot Username", both with question mark icons. At the bottom of the form is a blue "Login" button.